Units of Competency

The CHC30113 Certificate III in Early Education and Care comprises of 18 units of competency. International Institute of Education and Training Pty Ltd have organised these units of competency into relevant clusters relating to shared skills and knowledge or shared work tasks. This results in an efficient delivery of training and assessment and a structure that is very logical for learners.

To be issued the qualification CHC30113 Certificate III in Early Childhood Education and Care a learner must be assessed as competent in 18 units of competency. These units of competency are comprised of 15 core units and 3 elective units. International Institute of Education and Training Pty Ltd have selected the elective units of competency within this course and have chosen these based on providing a learner a broad set of skills with a focus on effective and collaborative work and supporting the behaviour of children and young people.

<table>
<thead>
<tr>
<th>Clusters</th>
<th>Unit(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cluster 1 - Legislation and Policy in Childcare</td>
<td>– CHCLEG001 Work legally and ethically (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCECE009 Use an approved learning framework to guide practice (core unit)</td>
</tr>
<tr>
<td></td>
<td>– BSBWOR301 Organise personal work priorities and development (elective unit)</td>
</tr>
<tr>
<td>Cluster 2 - Work effectively with children from other cultures</td>
<td>– CHCECE001 Develop cultural competence (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety (core unit)</td>
</tr>
<tr>
<td>Cluster 3 – First aid</td>
<td>– HLTAIM004 Provide an emergency first aid response in an education and care setting (core unit)</td>
</tr>
<tr>
<td>Cluster 4 - Keeping Children Safe and Healthy</td>
<td>– HLTWH001 Participate in work health and safety (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCECE002 Ensure the health and safety of children (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCPRT001 Identify and respond to children and young people at risk (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCPRT003 - Work collaboratively to maintain an environment safe for children and young people (elective unit)</td>
</tr>
<tr>
<td>Cluster 5 - Caring and Nurturing for Children</td>
<td>– CHCECE005 Provide care for babies and toddlers (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCECE003 Provide care for children (core unit)</td>
</tr>
<tr>
<td></td>
<td>– CHCECE004 Promote and provide healthy food and drinks (core unit)</td>
</tr>
</tbody>
</table>
Cluster 6 - Child Learning and Development

- CHCECE013 Use information about children to inform practice (core unit)
- CHCECE011 Provide experiences to support children’s play and learning (core unit)
- CHCECE010 Support the holistic development of children in early childhood (core unit)

Cluster 7 - Child Engagement and Behaviour Support

- CHCECE007 Develop positive and respectful relationships with children (core unit)
- CHCECE006 Support behaviour of children and young people (elective unit)

National recognition

These competencies have been drawn from the nationally endorsed industry training package the Community Services Training Package (CHC). Upon successful completion of the training and assessment, the qualification CHC30113 Certificate III in Early Childhood Education and Care will be issued. A Statement of Results (or sometimes referred to as a transcript) listing all units of competency will also be issued along with the qualification certificate. The qualification and units of competency are nationally recognised and provide individuals with a valuable qualification that can be applied throughout Australia and the wider community services industry. International Institute of Education and Training Pty Ltd will issue a qualification within 30 days of the final assessment being completed.

Entry requirements

There are no specified entry requirements for this qualification within the training package however, International Institute of Education and Training require individuals who wish to undertake the course:

- be aged 18 years or over
- hold a current Victorian Working with Children Check
- have sufficient language, literacy and numeracy skills to read and comprehend learning materials and perform tasks related to the childcare industry

Please note. International Institute of Education and Training Pty Ltd will engage with persons expressing interest in enrolment to discuss their language, literacy and numeracy skills. International Institute of Education and Training Pty Ltd can provide additional learning support to students who require basic assistance. For students who have more fundamental support needs, International Institute of Education and Training Pty Ltd can refer these students to a
specialist language, literacy and numeracy development provider who can assist students to improve their language, literacy and numeracy skills to enable them to suitably commence the course.

**Working with Children Check**

All persons working in an early childhood service in Vic must have a current Working with Children Check from the Department of Justice and Regulation


**Recognition of Prior Learning**

Applicants can apply for recognition of their existing skills and knowledge that are relevant to the units of competency within the program. These skills and knowledge may have been obtained through workplace training or experience and may reduce the number of units required to be completed during the program. Students are encouraged to notify International Institute of Education and Training Pty Ltd of their interest or intention to apply for RPL prior to their enrolment. We will provide you a pre-training review questionnaire that gathers information about your prior experience. This information is then used to determine the best pathway for you to achieve competency.

**Student Information**

Detailed student information is available within our Student Handbook which is supplied with the enrolment package. This booklet contains important information about a student’s rights and obligations such as their right to privacy, a safe training environment and the right to complain or appeal an assessment decision. It is important that persons applying for enrolment have had an opportunity to review this information first. Please contact us and we can send this information to you straight away.

**Dress and Equipment Requirements**

Students are required to present to class in neat, casual attire suitable for participation in practical activities. Specific clothing requirements for practical placement will be discussed during Day 1 Induction; however at minimum students will require plain black pants (knee length shorts are acceptable – track pants or leggings are prohibited) and suitable closed toe shoes.

Student will require basic stationary and a notebook according to their own study preferences during classroom learning sessions and their own self-paced study. Access to a computer which has an internet connection is recommended to assist students to undertake study and research in response to some assessment tasks.

Students may bring portable electronic devices to classroom sessions such a small laptops or tables if they wish. Students are advised that no provision will be made to charge these devices in the classroom and charging or power extension leads are not to be used in the classroom. Students are issued with a prescribed text book to assist with
their study. This text book is:


No other equipment is required by the student to participate in the course.

**Pathways**

Students who complete this course can expect to work as an Educator in an early childhood education and care setting. Although the Certificate III is not an entry requirement of the Diploma, students may go on to complete the CHC50113 Diploma of Early Childhood Education and Care after completion of the Certificate III. Students who go onto the Diploma will receive significant credits into this qualification.

**Cost**

This course is available on a fee for service as well through Government funding arrangements.

This training is also delivered through Commonwealth and Victorian funding.

International Institute of Education and training encourages individuals with disabilities, culturally diverse clients and clients with aboriginal or Torres Strait island origins to participate in the training.

IIET does not charge any tuition or admin fees to Government funded students.

The total fees for Fee for Services students is $3,000.00

**Locations**

Classroom delivery venue – 3/11-13 Thompson Street Campbellfield Vic 3061

Practical Placement hours and workplace visits will occur at family day care centres and childcare facilities in Victoria.

**Contact us and get the ball rolling!**

Office Address: 3/11-13 Thompson Street Campbellfield Vic 3061

Phone: 03 93590725

Mobile: 0432490030

Email: Info@iiet.edu.au

Website: [www.iiet.edu.au](http://www.iiet.edu.au)